

**MINUTES
VILLAGE OF LAKE PARK
PARK AND RECREATION COMMISSION MEETING
3801 LAKE PARK ROAD, LAKE PARK, NC
FEBRUARY 26 2018**

Commission Members Present: James Record, Fabian Szarko, Wil Ortiz and Julian Mercer.

Events Coordinator: Angie Figiel

Village Administrator: Cheri Clark

Call to Order: James Record called the February 26, 2018 Parks and Recreation meeting to order.

Public Comments: There was no public comment.

Approval of Minutes: Julian Mercer made the motion to approve the January 22, 2018 P&R minutes as presented. Fabian Szarko seconded the motion. Vote – Unanimous.

Changes to the Agenda: Fabian Szarko made the motion to approve the Agenda as presented. Julian Mercer seconded the motion. Vote – Unanimous.

Council Actions: Council approved the appointments of Julian Mercer and Wil Ortiz to the Parks and Recreation Commission for another two year term.

Budget Report: There were no questions concerning the budget.

Mathisen Memorial: Mayor David Cleveland requested P&R's recommendation concerning the installation of one or two plaques for the Mathisen Memorial in 2018. The plaque or plaques would be installed on the patio side of the Gazebo on the brick pillars. Estimated total cost for two plaques - \$3,000. The Mathisen Square signage at the southwest corner of the park will be about 8 feet long with the entire sign being about 12 feet in length. The proposed signage will match other signage in the Village. Julian Mercer made the motion to approve \$3,000 for the two plaques. Wil Ortiz seconded the motion. Vote – Unanimous.

Mayor David Cleveland will present to Council, P&R's recommendations for the plaques and will work on pricing for the Mathisen Square signage. Based upon information provided by Sandy Coughlin, the actual lettered sign with 8 inch letters for the park is around \$1,500 not including the brick frame and columns for the sign or the pavers. Mayor David Cleveland will present to Council the proposed concept before moving forward with quotes for the project.

Facilities: Angie Figiel presented quotes to replace the flooring in the Community Center. All of the flooring would be replaced with hardwoods except Chambers and the utility closet. Lankford Flooring - \$12,035.09 and Ace Tile & Floor - \$14,373.99. Lankford Flooring could complete the work in a weekend. The entire building would be painted – walls, ceilings, doors, doorframes, office window from foyer and all trim work. Designing With Paint - \$8,697 and South End Painting - \$5,540.13. P&R discussed funding the flooring in this fiscal year and painting in the fall. Wil Ortiz made the motion to approve \$13,000 for new flooring. Julian Mercer seconded the motion. Vote – Unanimous.

Patchman is a masonry repair service. P&R has received bids for three areas that need masonry repairs.

The first option consists of tuck-pointing the brick steps and patio at Town Hall. Also included in the first option are the 2 separate brick steps closest to Town Hall. Patchman proposes to grind out all the mortar that is deteriorated, cracked or loose. Once the mortar joints are clean, they will tuck-point and fill all empty mortar joints with new mortar - \$900.

The second option consists of the first brick gazebo. For the gazebo Patchman will need to completely replace two of the bullnose brick that have been chipped on the end. This will require them to bring in new brick and match the existing brick to the best of their ability. On the opposite side of the steps on the gazebo are four bullnose brick that have a gray concrete coating surrounding the brick. They will grind out the existing concrete and relay the brick with new mortar so they will match with the existing steps. Patchman proposes to level up the brick pavers on that same side as well to eliminate any tripping hazards. There are three steep cracks on the side of the gazebo that they will tuck-point as well. The second option also includes two chipped brick on a brick wall and one set of brick steps that needs tuck-pointing in an empty mortar joint. Also there are two locations that are included, one location has two separate areas that need brick pavers to be lifted and leveled out to eliminate safety hazards. The second location is the gazebo that needs tuck-pointing on several places, where the mortar has fallen out and is missing \$1,800.

The third option consists of a separate set of brick steps on the other side of Lake Park. This location consists of two separate brick steps that have a combined total of eleven chipped bricks. Replacing these brick will increase the price, and once again Patchman will do their best to find a brick that matches the existing brick. In the same area there are another six bricks that are chipped and need to be replaced as well - \$1,250.

Wil Ortiz made the motion to approve option 1 for \$900. Julian Mercer seconded the motion. Under discussion, staff will check references and depending upon the caliber of workmanship, James Record can request Council approval for the second and third options (\$3050) along with a quote to repair the Clocktower brickwork. Vote – Unanimous.

Landscaping: James Record shared that Lucas Landscaping has been asked to provide a quote to blanket treat Founders Park for fire ants and to go ahead and treat Russell Park and Mathisen Square which is part of Lucas's contract. Fabian Szarko made a motion to approve up to \$950 to blanket treat Founders Park for fire ants. Julian Mercer seconded the motion. Vote – Unanimous.

On the common area tour Saturday, it was suggested that a picnic table be added to the Founders Park playground area. Fabian Szarko will get a quote for a wooden rectangular table with attached benches. Under the benches in Founders Park the flagstone is coming apart. James Record will get a quote to replace the three pads with concrete.

James Record has requested that Lucas Landscaping treat the prolific clover that is growing around the Community Center.

The tree replacements for Mimosa, Conifer, Sages and Creft are complete. A total of eight trees were planted.

Wil Ortiz and James Record will review the landscaping plans for the Sages Pond Shrubbery. Union Power guidelines for vegetation surrounding power boxes will need to be considered.

Ponds: The fountain in Connie's Pond is not working. Coastal Pond Solutions has provided a quote of \$534.63 to repair the pump. Wil Ortiz made the motion to approve \$750 to repair and install the fountain.

The repair will be funded out of Aerators/Fountains. Julian Mercer seconded the motion. Vote – Unanimous.

Pools: Fabian Szarko shared that the mushroom in the feature pool has been painted and matches the strapping on the chairs and loungers. Fabian Szarko would also like to get pricing to have all the doors on the old bathhouse painted.

Events: Angie Figiel shared that she is preparing for the Clean Sweep Event. She has been talking to the Girl Scouts and the Boy Scouts about the event. The NCDOT program – Clean Sweep - provides gloves and bags and then picks up the garbage for state roads only. NCDOT suggested that the Village adopt Faith Church Road from Secret Shortcut to Unionville Indian Trail Road since the Village streets and roads are private. Angie Figiel shared that she will be purchasing 100 gloves for \$10 and the Village will be using the bags that we have from previous events. The Clean Sweep will be held in late April or early May. The focus will be Faith Church Road, Carol Avenue, Lake Park Road, Mathisen Square, Veterans Pond (behind the wall) and the Clock tower.

The Memorial Day Ceremony theme will be “In Flanders Field.” Angie Figiel is working on speakers for the ceremony. The Village needs to purchase a Merchant Marine Flag - \$29.95 for the event and three 3’x 5’ banners - \$80.

Angie Figiel asked P&R if they would consider reducing the non-resident swim team membership to the resident membership price. Last season only four non-resident families used the pool after the Swim Team season and a number of the kids attend Union Academy which is a year around school. The difference per membership is \$65 to \$70 depending on how the swimmers join the pool. Typically there are 16 to 18 non-resident families. Julian Mercer was in favor of the swim team non-resident discount. James Record, Wil Ortiz and Fabian Szarko expressed the need for consistency between residential memberships and non-residential memberships; therefore, the special request for non-residential swim team members was denied.

Adjourn: Fabian Szarko made the motion to adjourn. Wil Ortiz seconded the motion. Vote – Unanimous.

Respectfully Submitted,

Cheri Clark

Cheri Clark
Village Administrator

